

Zoning Recodification Working Group (ZRWG)
May 23, 2017
Arlington Town Hall, First Floor Conference Room
8:00-9:00AM

Attendees: Adam Chapdelaine (Town Manager), Doug Heim (Legal Counsel), Christian Klein (ZBA), Steve Revilak (Town Meeting Member), Nancy Flynn-Barvick (at-large), Curt Connors (Conservation Commission), David Watson (ARB), Ralph Willmer (MPIC), Jenny Raitt and Laura Wiener (DPCD Staff)

Guest: Charles Hartshorn

The meeting was opened with introductions. Meeting summary from 4/27/17 was reviewed and approved.

The purpose of the meeting was to lay out and discuss major issues that the Group wants to convey to the consultant about the First Reading Draft of the Zoning Bylaw. Comments regarding text will be submitted to Judi by May 31.

- There is overlap with the Conservation Commission regs that should be eliminated. (Curt, Ralph)
- Remove all fines and fees so that they are easier to change. Place them in Rules and Regs, which can be changed without Town Meeting approval (Jenny, Doug)
- Language such as “architectural integrity”, “neighborhood character”, and “in harmony” is difficult to interpret. (Nancy)
- Remove standards from definitions.
- Still missing: Affordable housing, tables.
- Should Town of Arlington owned property be exempt from zoning? What is best practice? (Adam, Doug)
- Should EDR become Site Plan Review? Talk to ARB, and past members. (David)
- Business District definitions can be edited, made uniform. Reducing number of districts. Can anything be done now to set us up for amending and combining? (Laura)
- Signage—remove from Zoning. Update it as it is moved.

Planning for public meeting. Need a good summary document that explains what has been changed and why, what is gone, where to find things.

Schedule:

- 2nd Reading document due to ZRWG June 24
- Public Meeting July 13
- Hearing Draft due August 31
- Public Hearing (ARB) September
- Final Zoning Bylaw September
- Draft Rules and Regulations, followed by Adoption-Ready Rules and Regulation, by November 30, 2017

Outreach methods discussed:

- Town email list
- Town Day
- Insert in 3rd quarter tax bill (Aug/Sept)

Future meeting schedule:

- Thursday June 29, 7PM—RKG will present 2nd draft to ZRWG.
- Thursday July 13, 7-9PM in Senior Center— Public Meeting on 2nd draft